THE LAND CONSERVANCY
OF SAN LUIS OBISPO COUNTY

Job Opening Announcement: Venue Manager – Octagon Barn Center

October 16, 2026

The Land Conservancy of San Luis Obispo County is pleased to announce a job opening for the position of **Venue Manager** for our Octagon Barn Center facility. The Land Conservancy of San Luis Obispo County is a local, private, non-profit land trust working to conserve and care for the diverse wildlands, farms, and ranches of the Central Coast.

The **Venue Manager** interacts directly with inquiring members of the public including private and corporate clients, for the purpose of securing and overseeing successful events at the Octagon Barn Center, from initial inquiry through to the execution of each event. These inquiries may include but are not limited to weddings, corporate meetings, fundraising galas, family and holiday celebrations, and community events. This position is directly responsible for providing logistical support and resources to clients, ensuring a positive experience. Please review the job description for more details.

The Octagon Barn Center will soon be a primary trailhead for the Bob Jones Trail extension – a San Luis Obispo County project. The Venue Manager will participate in managing changes to event types, layouts, and public-private interface during events as public use of the site increases.

The Venue Manager position reports to the Community Engagement Program Manager, with frequent collaboration with the Facilities Manager and Community Engagement Coordinator. This is a full-time (40 hours per week), ongoing position with a **benefits package** that includes health insurance, 401K plan with company match, Paid Time Off (PTO), paid holidays, dental and vision plans, Paid Family Leave, Wellness Program, special property access, and employee discounts. **Starting compensation** ranges from $27 to $33 per hour.

The diversity of our workforce is essential, and we are committed to diversity and inclusion throughout our organization to ensure a wide range of experiences, perspectives, and skills to provide better solutions, drive innovation and creativity, and enhance decision making. The Land Conservancy is an equal opportunity employer. We take action to ensure equal opportunity for all applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, or other legally protected characteristics.

To apply, please visit our website at www.lcslo.org/careers to review the job description. **Please be prepared to submit your cover letter and resume during application.** If you do not have access to the internet, applications may be picked up at our office. Application packets can be submitted via our website, mail, fax, or in person. Incomplete application packages will **NOT** be considered. The position is open until filled. **The Land Conservancy will review applications beginning November 6th. The position will be open until filled. NO PHONE CALLS PLEASE**.

THE LAND CONSERVANCY
OF SAN LUIS OBISPO COUNTY

Contact Information:

Mailing Address:
PO Box 12206
San Luis Obispo, CA 93406
Email: hr@lcslo.org
Fax: 805-544-5122

Office Location:
1137 Pacific Street, Suite A
San Luis Obispo, CA 93401